DEGREE PROGRAMS,
COURSE OFFERINGS,
FINDING COURSE OFFERINGS IN SELF SERVICE,
&
FREQUENTLY ASKED QUESTIONS

(Disclaimer: This document is the work of Dr. Steve Bounds and represents his interpretation of existing policy and procedures. The student should consult the Graduate School Bulletin and other official university documents if a question persists.)

Academic Partnerships phone number: 866-621-8096
http://degree.astate.edu/
http://e5.onthehub.com/WebStore/ProductsByMajorVersionList.aspx?ws=6c7a985b-e655-e211-ad71-f04da23e67f6&vsro=8&JSEnabled=1

- To see a list of courses needed for a specific degree program go to http://degree.astate.edu/SearchPrograms or see the list below.
- *Course offerings for the semester* are located after the list of degree programs. (page 4)
- Instructions for finding classes in Banner Self Service are listed below.
- See the FAQ section at the end of the document for frequently asked questions.
- **Mississippi students** – see questions 12-14 in the FAQ below regarding licensure
- Students who took **ELAD 7043 Management of Operational Systems for Learning** during the Fall 2012 term should read FAQ #14

NOTE: Registration for summer classes begins March 25.

Master's Degree Programs

MSE – Educational Leadership – Building Level Administration

ELAD	6033	Administration & Supervision of Sp Ed
ELAD	6073	School Law
ELFN	6763	Philosophies of Education
ELAD	6003	School & Community Relations
ELCI	6063	Curriculum Management
ELFN	6773	Intro to Statistics & Research
ELCI	6533	Theories of Instruction
ELCI	6083	Supervision & Evaluation of Teaching
ELAD	6053	Planning & Resource Allocation
ELAD	6103	Ethical Leadership

Pick one of the following three:

ELCI	6323	Elem School Curriculum
ELCI	6423	Middle School Curriculum
ELCI	6523	Secondary School Curriculum
ELAD	6593	Supervised Internship

Total Required Hours: 36

MSE – C&I – Curriculum Director

ELCI	6323	Elementary Curriculum
ELAD	6073	School Law
ELFN	6763	Philosophies of Education
ELAD	6003	School & Community Relations
ELCI	6063	Curriculum Management
ELFN	6773	Intro to Statistics & Research
ELCI	6533	Theories of Instruction
ELCI	6083	Supervision & Evaluation of Teaching
ELCI	6423	Middle School Curriculum
ELCI	6523	Secondary School Curriculum
ELAD	6103	Ethical Leadership
ELCI	6493	Supervised Internship

Total Required Hours: 36

MSE – C&I – Special Education Director

ELAD	6033	Administration & Supervision of Sp Ed
ELAD	6073	School Law
ELFN	6763	Philosophies of Education
ELAD	6003	School & Community Relations
ELCI	6063	Curriculum Management
ELFN	6773	Intro to Statistics & Research
ELCI	6533	Theories of Instruction
ELCI	6083	Supervision and Evaluation of Teaching
ELAD	6423	Special Education Law
ELCI	6523	Secondary School Curriculum
ELAD	6103	Ethical Leadership
ELCI	6493	Supervised Internship

Total Required Hours: 36

Ed.S. Tracks
**(All Ed.S. degrees are 30+ hours above/after the Masters degree.
Courses used in the MSE cannot be used for the EdS.)**

Ed. S. Superintendency Track

Program
- ELAD 7013 School Personnel Administration
- ELAD 7023 School Business Management
- ELAD 7033 Contemporary Issues
- ELAD 7043 Management of Operational Systems for Learning
- ELAD 7073 Schooling in a Pluralistic Society
- ELAD 7103 School District Administration
- ELCI 7523 Curriculum Theory and Practice
- ELFN 7583 Evaluation of Educational Programs and System
- ELAD 7473 Field Study
- ELAD 7493 Supervised Internship

Total Required Hours: 30

Ed. S. Principalship Track

Program

ELAD 7033 Contemporary Issues
ELAD 7073 Schooling in a Pluralistic Society
ELCI 7523 Curriculum Theory and Practice
ELFN 7583 Evaluation of Educational Programs and System
ELAD 6103 Ethical Leadership
ELAD 6073 School Law
ELAD 6003 School and Community Relations
ELCI 6063 Curriculum Management
ELCI 6083 Supervision and Evaluation of Teaching
ELAD 6593 Supervised Internship

Total Required Hours: 30

Ed.S. Curriculum Director Track

Program

ELAD 7033 Contemporary Issues
ELAD 7073 Schooling in a Pluralistic Society
ELCI 7523 Curriculum Theory and Practice
ELFN 7583 Evaluation of Educational Programs and System
ELAD 6103 Ethical Leadership
ELAD 6003 School and Community Relations
ELCI 6063 Curriculum Management
ELCI 6083 Supervision and Evaluation of Teaching
ELCI 6323 Elementary Curriculum
ELCI 6423 Middle School Curriculum
ELCI 6523 Secondary School Curriculum
ELCI 6493 Supervised Internship

Total Required Hours: 36

Ed.S. Director of Special Education Track

Program

ELAD 7033 Contemporary Issues
ELAD 7073 Schooling in a Pluralistic Society
ELCI 7523 Curriculum Theory and Practice
ELFN 7583 Evaluation of Educational Programs and System
ELAD 6103 Ethical Leadership
ELAD 6423 Special Education Law
ELAD 6033 Administration and Supervision of Special Education
ELAD 6003 School and Community Relations
ELCI 6083 Supervision and Evaluation of Teaching
ELCI 6493 Supervised Internship

Total Required Hours: 30

Ed.S. Director of Gifted, Talented, and Creative Track **

      ELAD 7033 Contemporary Issues
      ELAD 7073 Schooling in a Pluralistic Society
      ELCI 7523 Curriculum Theory and Practice
      ELFN 7583 Evaluation of Educational Programs and System
      ELAD 6103 Ethical Leadership
      ELAD 6073 School Law
      ELAD 6003 School and Community Relations
      ELCI 6063 Curriculum Management
      ELCI 6083 Supervision and Evaluation of Teaching
      ELCI 6493 Supervised Internship

Total Required Hours: 30

**NOTE: To be admitted to this degree track you must have a teaching license in Gifted & Talented. _For specifics about the program contact Dr. Julie Milligan-Lamb at jlamb@astate.edu._

Summary 2013 Course Offerings

(Be sure to check Banner Self Service to ensure the schedule has not changed.)
NOTE: Student can enroll in more than one class at a time.

Ed Leadership Curr & Sp Ed   Summer I, 2013

CRN	Course		Courses	Instructor	Time
31345	ELAD	6003	SCHOOL COMMUNITY RELATIONS	REDDICK	5-27-13 / 6-28-13
31346	ELAD	6073	SCHOOL LAW	CURTNER	5-27-13 / 6-28-13
31347	ELAD	6423	SPECIAL EDUCATION LAW	NICHOLS J	5-27-13 / 6-28-13
31348	ELAD	7013	SCHOOL PERSONNEL ADMIN	NICHOLS J	5-27-13 / 6-28-13
31349	ELAD	7473	FIELD STUDY	MCBRIDE	5-27-13 / 6-28-13
31350	ELCI	6523	SECOND SCHOOL CURRICULUM	BOWSER	5-27-13 / 6-28-13
31352	ELCI	6533	THEORIES OF INSTRUCTION	BOWSER	5-27-13 / 6-28-13
31353	ELSE	5703	IDENT NATURE NEEDS OF GTC	MILLIGAN	5-27-13 / 6-28-13
31354	ELSE	5733	GIFT CHILD REGULAR CLASSROOM	MALUGEN	5-27-13 / 6-28-13
31355	ELSE	5813	CURRENT ISSUES IN GIFTED EDU	MILLIGAN	5-27-13 / 6-28-13
31356	ELSE	6813	LABORATORY EXPERIENCES I	NEAL	5-27-13 / 6-28-13
31357	ELSE	6853	LAB EXPERIENCES 1 4-12	SINGLETON	5-27-13 / 6-28-13

Ed Leadership Curr & Sp Ed   Summer 2, 2013

CRN	Course		Courses	Instructor	Time
31358	ELAD	6593	SUPERVISED INTERNSHIP	NICHOLS J	7-1-13 / 8-2-13
31359	ELAD	7493	SUPERVISED INTERNSHIP	MCBRIDE	7-1-13 / 8-2-13
31360	ELCI	6083	SUPERVISION & EVAL OF TEACHING	BOWSER	7-1-13 / 8-2-13
31361	ELCI	6493	CURRICULUM INTERNSHIP	MCBRIDE	7-1-13 / 8-2-13
31363	ELCI	6773	NATL TEACH STDS CAPSTONE EXP	MCCULLOUGH	7-1-13 / 8-2-13
31787	ELCI	7523	CURRICULUM THEORY & PRACTICE	BEINEKE	7-1-13 / 8-2-13
31371	ELFN	6763	PHILOSOPHIES OF EDUCATION	NICHOLS J	7-1-13 / 8-2-13
31366	ELSE	6053	EDU PROC IND W/MILD DISABILITIES	SINGLETON	7-1-13 / 8-2-13
31367	ELSE	6823	LABORATORY EXPERIENCE II P-4	NEAL	7-1-13 / 8-2-13
31368	ELSE	6833	PRACTICUM FOR GTC	MILLIGAN	7-1-13 / 8-2-13
31369	ELSE	6843	ADVANCED PRACT FOR GTC	MILLIGAN	7-1-13 / 8-2-13
31770	ELSE	6863	LABORATORY EXPERIENCES II	NICHOLS C	7-1-13 / 8-2-13
31370	ELSE	6863	LABORATORY EXPERIENCE II 4-12	SINGLETON	7-1-13 / 8-2-13

Fall 2013 Course Offerings

(Be sure to check Banner Self Service to ensure the schedule has not changed.)
Student can enroll in more than one class at a time.

	CRN			Fall 2013	Instructor	Date
1O7	63324	ELAD	7033	CONTEMPORY ISSUES	HOLIFIELD	8-19-13 - 10-4-13
1O7	63325	ELAD	7103	SCHOOL DISTRICT ADMIN.	BOUNDS	8-19-13 - 10-4-13
1O7	63319	ELAD	6003	SCHOOL AND COMMUNITY RELATIONS	REDDICK	8-19-13 - 10-4-13
1O7	63326	ELAD	7473	FIELD STUDY	MCBRIDE	8-19-13 - 10-4-13
107	63328	ELCI	6063	CURRICULUM MANAGEMENT	BEINEKE	8-19-13 - 10-4-13
107	63329	ELCI	6323	ELEMENTARY SCHOOL CURRICULUM	TOWERY	8-19-13 - 10-4-13
107	63330	ELCI	6423	MIDDLE SCHOOL CURRICULUM	BEINEKE	8-19-13 - 10-4-13
107	63332	ELCI	6523	SECONDARY SCHOOL CURRICULUM	BOWSER	8-19-13 - 10-4-13
1O7	63335	ELFN	6763	PHILOSOPHIES OF EDUCATION	NICHOLS J	8-19-13 - 10-4-13
1O7	63341	ELSE	5733	GIFTED CHILD IN REG CLASSROOM	MALUGEN	8-19-13 - 10-4-13
1O7	63337	ELSE	5033	BEHAVIOUR AND INTERVENTION	HUX	8-19-13 - 10-4-13
1O7	63338	ELSE	5043	EDUC DIAGNOSIS AND ASSESS.	SINGLETON	8-19-13 - 10-4-13
1O7	63339	ELSE	5703	IDENT. NATURE AND NEEDS	PRIEST	8-19-13 - 10-4-13
1O7	63340	ELSE	5713	EDU. PRO. AND MATERIALS FOR GTC	MILLIGAN	8-19-13 - 10-4-13
1O7	63344	ELSE	6023	CHARACTERISTICS OF IND. WITH DISAB.	NEAL	8-19-13 - 10-4-13
1O7	63348	ELSE	6813	LAB I P-4	NICHOLS C	8-19-13 - 10-4-13
1O7	63350	ELSE	6833	PRACTICUM	MILLIGAN	8-19-13 - 10-4-13
1O7	63352	ELSE	6853	LAB I 4-12	NICHOLS C	8-19-13 - 10-4-13
2O7	63320	ELAD	6053	PLANNING AND RESOURCE ALL.	BOUNDS	10-14-13 - 12-6-13
2O7	63322	ELAD	6593	SUPERVISED INTERNSHIP	MCBRIDE	10-14-13 - 12-6-13
2O7	63327	ELAD	7493	SUPERVISED INTERNSHIP	MCBRIDE	10-14-13 - 12-6-13
2O7	63321	ELAD	6103	ETHICAL LEADERSHIP	HOLIFIELD	10-14-13 - 12-6-13
2O7	63323	ELAD	7013	SCHOOL PERSONNEL ADMIN	NICHOLS J	10-14-13 - 12-6-13
2O7	63331	ELCI	6493	CURRICULUM INTERNSHIP	BOWSER	10-14-13 - 12-6-13
2O7	63333	ELCI	6533	THEORIES OF INSTRUCTION	BOWSER	10-14-13 - 12-6-13
2O7	63334	ELCI	6773	NAT'L TEACH STAND CAPSTONE EXP	Staff	10-14-13 - 12-6-13
2O7	63336	ELFN	7583	EVALUATION OF ED. PROG. AND SYS	NICHOLS J	10-14-13 - 12-6-13
2O7	63342	ELSE	5753	METH. OF WORK WITH Y/C EXCP.	NEAL	10-14-13 - 12-6-13
2O7	63343	ELSE	5813	CURRENT ISSUES IN GTC	MILLIGAN	10-14-13 - 12-6-13
2O7	63345	ELSE	6033	AFFECTIVE PROG. IN CLASSROOM	MILLIGAN / MALUGEN	10-14-13 - 12-6-13
2O7	63346	ELSE	6053	ED PROC. FOR IND. WITH MILD DIS	SINGLETON	10-14-13 - 12-6-13
2O7	63347	ELSE	6063	ED PROC. FOR EMOT. AND BEHAV.	HUX	10-14-13 - 12-6-13
2O7	63349	ELSE	6823	LAB II P-4	NICHOLS C	10-14-13 - 12-6-13
2O7	63351	ELSE	6843	ADV. PRACTICUM	MILLIGAN	10-14-13 - 12-6-13
2O7	63353	ELSE	6863	LAB II 4-12	SINGLETON	10-14-13 - 12-6-13

Matrix of Required and Offered Classes

			Required Courses					Course Rotation							
Ed.S. Tracks *rev 4/11/13*		Courses	1 Sup	2 Prin	3 Cur	4 SpE	5 Gift	Actual Su 1 13	Actual Su 2 13	Actual Fa 1 13	Actual Fa 2 13	Tenative Sp 1 14	Sp 2 14	Su 1 14	Su 2 14
ELAD	7033	Contemporary Issues	1	2	3	4	5			X				X	
ELAD	7073	Schooling in a Pluralistic Society	1	2	3	4	5					X			X
ELCI	7523	Curriculum Theory and Practice	1	2	3	4	5		X				X		X
ELFN	7583	Evaluation of Educational Programs	1	2	3	4	5				X			X	
ELAD	7013	School Personnel Administration	1					X			X			X	
ELAD	7023	School Business Management	1										X		X
ELAD	7043	Management of Operational Systems	1									X			X
ELAD	7103	School District Administration	1							X				X	
ELAD	7473	Field Study	1					X		X		X		X	
ELAD	7493	Supervised Internship **	1						X		X		X		X
ELAD	6003	School & Community Relations		2	3	4	5	X				X			X
ELAD	6103	Ethical Leadership		2	3	4	5				X			X	
ELCI	6083	Supervision & Evaluation of Teaching		2	3	4	5		X			X			X
ELCI	6063	Curriculum Management		2	3		5			X				X	
ELAD	6073	School Law		2			5	X					X		X
ELCI	6323	Elementary Curriculum			3					X				X	
ELCI	6423	Middle School Curriculum			3					X				X	
ELCI	6523	Secondary School Curriculum			3			X		X				X	
ELAD	6033	Administration & Supervision of SpEd				4							X		X
ELAD	6423	Special Education Law				4		X					X		X
ELCI	6493	Supervised Internship **			3	4	5		X		X		X		X
ELAD	6593	Supervised Internship **		2							X		X		X

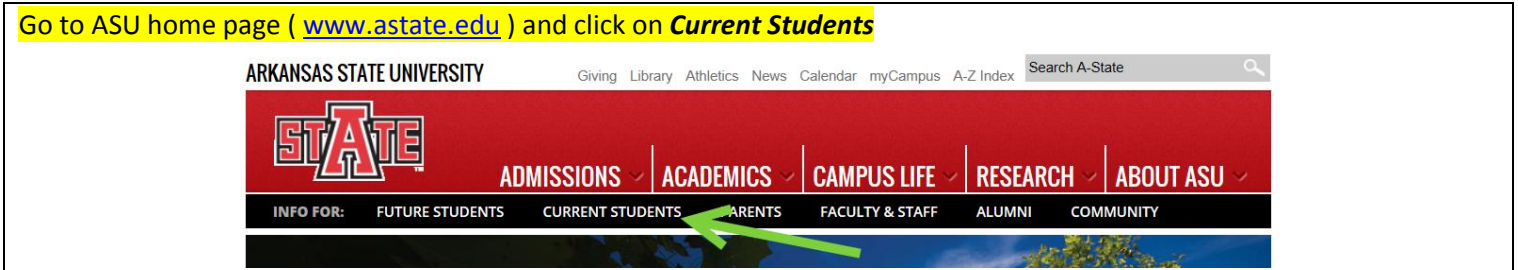** must be taken last

1= Supt track
2= Principal track
3= Curr Director track
4= SpEd Director track
5= GT Director track

FINDING COURSE OFFERINGS IN BANNER SELF SERVICE

Go to ASU home page (www.astate.edu) and click on *Current Students*

Click on *myCampus* (or go to the Self Service Banner)
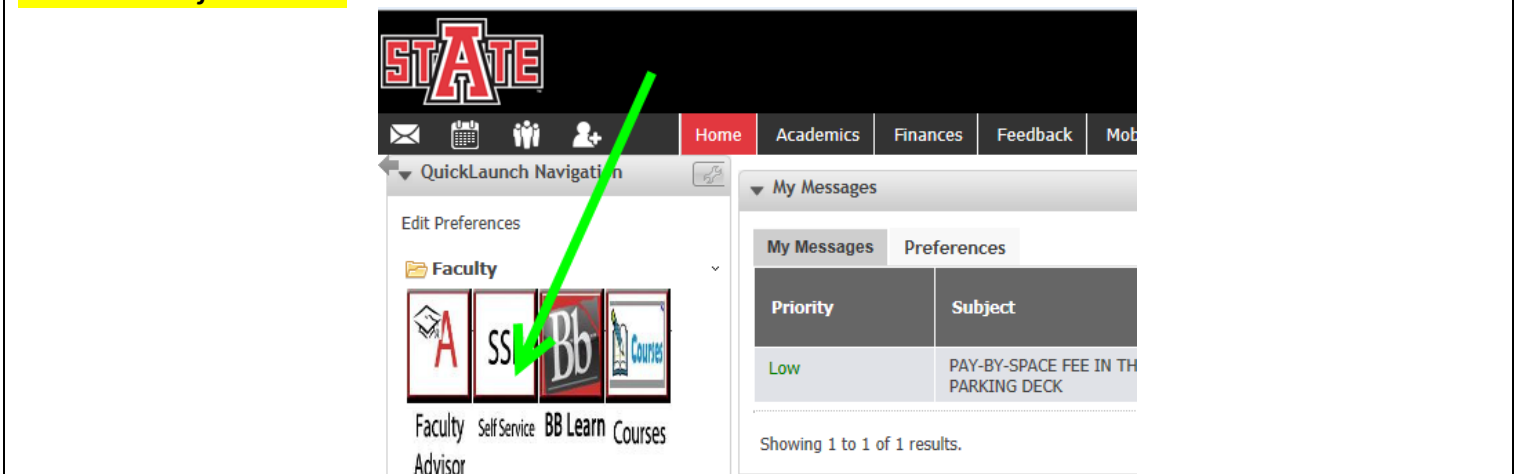

Click on the *Self Service* tab

Arkansas State University

| Personal Information | Student | Faculty Services | Employee |

Search [   ] [Go]   ACCES

Main Menu

Personal Information
Update addresses, contact information; Change your PIN.
Please keep your address and telephone number current to help ensure that you receive important ASU communications.

Student
Apply for Admission, Register, View your academic records and Financial Aid.

Faculty and Advisors
Enter Grades and Registration Overrides, View Class Lists and Student Information.

Employee

Student and Financial Aid

Admissions
Apply for Admission or Review Existing Applications

Registration
Check your registration status, class schedule, and add or drop classes.
- See your advisor to discuss your academic plan. Your advisor will remove your advising hold after y
- Clear any registration holds with the appropriate office. Check to see that holds are then cleared.
- If you are required to complete MATH 0003 or MATH 0013, please select your CRN for the preferre
  can continue with additional registration.

Registration

Registration Status
Select Term
Add or Drop Classes
Full term and first session Fall courses begin on August 20.
The last day to add a full term or first session course is August 26.
The last day to drop a first session course is September 25.
The last day to add a second session course is October 9.
The last day to drop a full term course, a second session course, or withdraw for the term is November 14.
Additional term dates can be accessed at http://registrar.astate.edu/calendar.php

Look Up Classes
Week at a Glance
Student Detail Schedule
Course Catalog

Select the term from the drop-down box and click on *Submit*

Select Term or Date Range

To select more than one subject, use the ctrl key.

Search by Term:

2012 Fall

Submit

Scroll down until you find *Educational Leadership Admin, Curricu, Foundat, or Special*. Click on the appropriate selection and click on *Course Search*

Look Up Classes

Use the selection options to search the class schedule. You may choose any combination of

To select all subjects, click in the subject box to select it and then hold down the shift key

Subject:

Doctorate Graduation Fee
Early Childhood
Economics
Educational Leadership Admin
Educational Leadership Curricu
Educational Leadership Foundat
Educational Leadership Special
Electrical Engineering
Elementary Education
Engineering

Course Search   Advanced Search

Locate the course in the list and click on *View Sections*

Look Up Classes

2012 Fall

Educational Leadership Admin

6003	SCHOOL COMMUNITY RELATIONS	View Sections
6033	ADMIN SUPER SPECIA EDUCATION	View Sections
6073	SCHOOL LAW	View Sections

Scroll down until you find the *Sections Found*. Note that the *CRN* is given along with other information about the class, including the starting and ending dates for the class. The *Attribute* indicates the course is a LSDE course (Large Scale Distance Education or Academic Partnerships course).

Sections Found
Educational Leadership Admin

Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	Instructor	Date (MM/DD)	Location	Attribute
SR	64572	ELAD	6003	001	LSD	3.000	SCHOOL AND COMMUNITY RELATIONS		TBA	1500	9	1491	Helen C McBride (P)	10/01-11/02	WEB	LSDE Tuition GR

New Search

Repeat the process to look up courses in the other three areas.

Frequently Asked Questions

1. **Can I take two classes at the same time (concurrently)?**

Yes, starting with the summer 2013 term students will be permitted to take as many classes as they wish, within Graduate School guidelines. Students could theoretically take two classes during term 1 and two during term 2 each semester.

2. **When can I take the Supervised Internship class?**

The Supervised Internship class is the last class you take. All other courses must be completed before you are allowed to enroll in it. To enroll, you must obtain permission from the department office. Students whose last name begins with A-L should contact Elizabeth at ewakefield@astate.edu and those whose name begins with M-Z should contact Haley at hstanfill@astate.edu to conduct a schedule audit to ensure your eligibility to enroll.

3. **Can I transfer credit taken at another university into the program?**

Yes, a student may transfer up to 9 semester hours of equivalent graduate credit. The credit must have earned a grade of A or B and can be no older than 6 years at the time the student graduates from ASU. Credit used for a master's degree may not be used for the EdS degree.

4. **I'm pursuing the EdS – Principal Track (Curriculum Track, etc) degree and have already taken some of the required classes in my master's program. Do I have to retake those classes?**

No, you do not retake those classes. Subject to your advisor's approval, you will substitute a 7000-level class from the superintendent track for each class you've taken in the master's program. However, you cannot take the 7000-level Field Study or Supervised Internship class as substitutes. Example: You took School and Community Relations in your MSE program. You will not take it again but will substitute a 7000-level class such as School District Administration in its place.

5. **When is the Supervised Internship class offered?**

The Supervised Internship class (and Field Study for the EdS) is offered each semester – fall, spring, & summer.

6. **I've just started my degree program and would like to get a schedule of all my classes telling me when they are offered for the next two years. Can you provide me with a published schedule?**

No, because a number of factors affect the schedule each semester it is normally only available for one semester. Even then, a class may be added or deleted at the last minute. You should check Banner Self Service to see which classes are offered

7. **I received my MSE in Educational Leadership from ASU to obtain my building level administration license. Can I pursue the EdS – Principal Track to earn a higher degree?**

No, the EdS tracks (other than the superintendent track) are designed for individuals who have a master's degree in some area other than educational leadership but who want to obtain their license as a principal, curriculum director, special education director, etc. Normally, those individuals would complete a program of study consisting of a minimum of 18-24 hours from the MSE program. ASU added four 7000-level classes to the program of study classes and offered those individuals a means of obtaining a higher degree than a master's. In your case, you would have completed 18 hours (six classes) in the MSE degree which means you would have to substitute six 7000-level classes for the EdS degree. The only 7000-level classes available are those for the superintendent track.

8. **I started my degree in the MSE-Building Level Administrator program and noticed that you now offer a specialist (EdS) degree as a principal. Can I switch from the MSE program to the EdS program?**

Yes, BUT only if you already have a master's degree in some other area. If you do not have a master's degree you cannot enroll in the specialist program since you must have a master's degree to be admitted to the program.

9. **I received my METP degree from ASU and started the EdS –Superintendent Track program. I noticed that you now offer several EdS tracks. Can I switch from the Superintendent Track to one of the new tracks?**

Yes, but be aware that some of the 7000-level classes that you've already taken may not count toward the new track. Check the course requirements to see which ones are required in the new track.

10. **I just finished my second class and the instructor told us to put an assignment into LiveText. We were not told to put any assignments into LiveText in the first class. Should I be putting specific assignments from each class into LiveText?**

All classes have some assignments that may be used in your portfolio. Those assignments are listed in the Supervised Internship Handbook found in the Getting Started section of each class. You and your mentor may elect to use the activities for your portfolio (and, it only makes sense to do so since you have to do them anyway.)

I would suggest that you store all assignments in LiveText for safekeeping so they'll be present when you construct your portfolio. This is why most instructors (but not all) are telling you to put assignments in LiveText. They are not graded there for a class grade but are being stored there for future retrieval. We've heard several horror stories from students who have finished their coursework and started their portfolio only to discover that their flashdrive containing their files was missing or reformatted, hard drives crashed, computers were stolen, etc. By storing files on LiveText you have access to them at all times and LiveText has redundant servers so if one crashes the files are stored on another as well.

11. **I rely on financial aid to take classes. How many classes must I take to be eligible to receive financial aid?**

You must be enrolled in at least six hours of credit. This applies to each semester. Summer is considered a semester for financial aid purposes so you can take 3 hours in summer term I and 3 in summer term II and be eligible.

12. **I live in Mississippi and want to get an administrator's license. Will the Ed.S. in Educational Leadership allow me to do this?**

We have five EdS tracks. All EXCEPT the EdS – Superintendent Track can be used to get a license in Mississippi according to the latest information I've received from the Mississippi Department of Education.   However, you should check with the MS Dept of Ed to ensure that the degree will be accepted by MS. Be sure to tell them that the degree will result in licensure in Arkansas as a principal/curr director/sped director/gt director (whichever track you are in).

13. **I live in Mississippi, started an EdS degree program in educational leadership at ASU, and am now being told that it will not lead to licensure in Mississippi. What is going on?**

Some Mississippi residents started the EdS degree before the new degrees were added. The original EdS degree, known now as the Superintendent Track, was (and still is) designed to prepare school leaders to become school superintendents in the state of Arkansas. The Mississippi Department of Education states it will award an administrator's certificate to anyone who receives an advanced degree from ASU IF they are eligible to receive an administrator's license in the state of Arkansas. The problem is that the original EdS degree does not lead to licensure in Arkansas as a building principal, curriculum director, etc. It only leads to licensure as a superintendent. AND, in Arkansas, you must hold a "lower level" (principal, director, etc.) license before you can obtain the superintendent license. Therefore, unless you hold a principal's license (or director, etc.) you cannot obtain a license using the original EdS degree. To obtain a principal license in Arkansas (and Mississippi) you must be enrolled in the EdS – Principal Track degree program.

14. **I started the EdS degree in one track but now I want to switch to another track. Some of the courses I've already taken are not required in the new track. Can they be substituted for some of the classes in the new track?**

The answer is, unfortunately in most cases, "No". Each degree track has specific courses required to meet Arkansas requirements for licensure. The one exception is for students who took ELAD 7043 Management of Operational Systems
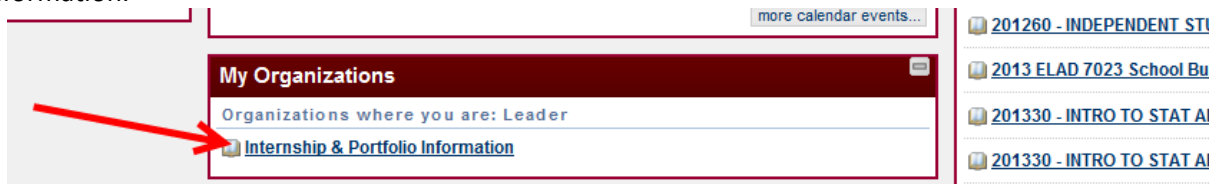
for Learning during the fall 2012 term. That course can substitute for any required 6000-level class EXCEPT the supervised internship class. This exception is being made due to an error on the Academic Partnerships website in which it was stated that the course was required for all Ed.S. tracks and several students took the course mistakenly.

15. **I rely on financial aid to pay for my courses and must be enrolled in a minimum of 6 hours each semester to be eligible for aid. This semester there are only 3 hours offered in my program in which I can enroll. Can I enroll in an extra course that's not in my program in order to have the minimum 6 hours?**

The answer is, "It depends." It's my understanding that the Federal government has placed restrictions on federal financial aid by insisting that only courses required for a degree are eligible for aid. This requirement was put in place because so many students were defaulting on student loans. You should contact the Financial Aid office to see if this restriction applies to you.

16. **Where can I find information about the internship, portfolio, and handbook?**

Log into Blackboard. In the center column on the page you'll see a section called My Organizations. Click on Internship & Portfolio Information.

17. **I'm seeking the Ed.S. (Principal Track) degree. Which internship handbook do I use? The MSE Handbook is for the principal and the EdS Handbook is for the superintendent. I'm confused.**

Since the Ed.S. tracks (principal, director) are a combination of our MSE and Ed.S. courses you will have to use both handbooks to get the total activities from which to choose your 35. However, you should use the MSE Handbook to guide you with directions, etc.